

## HEAPEY PARISH COUNCIL

**DRAFT MINUTES (subject to approval at the next meeting)** of the Council Meeting held on 7 November 2023 at 7.30 pm at St Barnabas Church, Heapey.

Present Cllrs C Grunstein (Chairman), A Crompton, C Egerton-Smith, A Hodgson, G France, and M Osborne.

### 23.62 Apologies for Absence

None received.

### 23.63 Declarations of Interests

None received.

### 23.64 Minutes of the Meeting held on 5 September 2023

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

### 23.56 Public Participation

Young residents have circulated leaflets requesting more wildflower meadows around Heapey Chase.

Positive comments from the Best Kept Village Judges Report were noted and will be taken into account for future entries.

Following advice from Highways Officers that the 30mh speed limit on Chapel Lane may not be extended, residents are to be encouraged to report traffic related incidents to Lancashire County Council.

### 23.57 Planning Matters

23/00870/FUL Change of use from agriculture to land for the keeping of horses at Land and Building at Old Withnells Farm, Trigg Lane

Councillors had no objections to this application.

A meeting of residents had taken place regarding the application for the industrial units on the Botany Bay site. The residents are unhappy with the change from housing to large storage units and require the units to be sited away from properties along Blackburn Road.

### 23.58 Financial Matters

- i) Resolved: the monitoring statement was received and signed by the Chairman.
- ii) Councillors considered the amount of the donation to the Royal British Legion Poppy Appeal.  
Resolved: a donation of £100 was agreed.

iii) Resolved: the following payments were approved:

£ 42.00	Easy Websites	Monthly fee - November 2023
£ 100.00	Heapey Parish Church	Room hire
£ 250.00	Chorley and South Ribble Shopmobility	Grant
£ 97.90	DWG (NW)	Grass cutting/Rose bed maintenance
£ 86.40	Geosphere	Subscription - Parish Online
£ 732.96	Staff costs	Salaries and deductions
£ 100.00	RBL Poppy Appeal	Donation

### 23.68 Internal Audit

The annual review of the effectiveness of the internal audit was carried out.

Resolved: the current system of internal audit was found to be adequate.

Councillors discussed the appointment of an Internal Auditor in accordance with guidance provided by the Joint Panel on Accountability and Governance Practitioners' Guide (March 2023).

Resolved: Mrs A Partington was appointed and the fee was set at £80.00

### 23.69 Public Access Defibrillator

Following recent incidents on the Moors, a suggestion from residents to install a defibrillator at White Coppice Cricket Club was discussed. This would require a weatherproof cabinet and a power supply and the Cricket Club is to be contacted to see whether they would agree to the device to be installed on the building.

### 23.70 Memorial Seat on Blackburn Road

A request from a resident to locate a seat in the vicinity of the notice board on Blackburn Road was discussed. Councillors agreed to cover ongoing maintenance and insurance costs. Permission from Lancashire County Council is to be requested.

### 23.71 Precept

Potential items for inclusion in the Precept for 2024-2025 were discussed. Current usage of the village website is to be clarified and an update relating to potential ongoing costs for the community defibrillator is to be obtained.

Councillors are to provide suggestions for larger projects to the Clerk prior to the next meeting.

### 23.72 Reports from Outside Bodies

The Village Hall Committee is in need of new officers.

### 23.71 Date of Next meeting

Tuesday 2 January 2024.

There being no further business the Chairman declared the meeting closed.