

HEAPEY PARISH COUNCIL

MINUTES of the Council Meeting held on 1 November 2022 at 7.30 pm.

Present Cllrs C Grunstein (Chairman), C Egerton-Smith, G France and M Osborne.

22.64 Apologies for Absence

Apologies were received from Councillors A Crompton, A Hodgson and County Councillor K Snape.

22.65 Declarations of Interests

None received.

22.66 Minutes of the Meeting held on 6 September 2022

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

22.67 Public Participation

No issues were raised.

22.68 Planning Matters

22/00997/FULHH Section 73 application to vary condition no. 3 (approved plans) of planning permission ref: 21/00609/FULHH (Extension to first floor, alterations to garage and single storey extension to rear of dwelling) to set the first floor extension back, increase the scale and amend the roof design of the single storey rear element, change the design and position of the rear roof dormers and change the location, style and design of windows and doors, including the addition of further windows from the approved scheme at 3A Kenyon Lane Close

Councillors had no objections to this application.

The meeting was advised Chorley Council had objected to proposals for the sand extraction at Gale Moss.

22.69 Financial Matters

- i) Resolved: the monitoring statement was received and signed by the Chairman.
- ii) Councillors considered the amount of the donation to the Royal British Legion Poppy Appeal.

Resolved: a donation of £100 was agreed.

- iii) A request from St Barnabas Church for a contribution towards repairs had been received. Councillors were advised the Parish Council is prohibited from providing assistance for property relating to the affairs of the church.

- iv) Resolved: the following payments were approved:

£ 20.00	Heapey Parish Church	Room hire
£ 180.00	DWG (NW)	Grass cutting/Rose bed maintenance
£ 35.00	LALC	Councillor training
£ 86.40	Geosphere	Annual subscription
£ 638.23	Staff costs	Salaries, reimbursements and deductions
£ 100.00	RBL Poppy Appeal	Donation and wreath

22.70 Internal Audit

The annual review of the effectiveness of the internal audit was carried out.

Resolved: the current system of internal audit was found to be adequate.

Councillors discussed the appointment of an Internal Auditor in accordance with guidance provided by the Joint Panel on Accountability and Governance Practitioners' Guide (March 2022).

Resolved: Mrs A Partington was appointed and the fee was set at £80.00.

22.71 Planting

Details of the request for planting on the verge on the land around the bus shelter near the Red Lion, including the Parish Council's agreement to maintain the planting, have been passed to Lancashire County Council's Estates Team to draw up a licence.

Chorley Council has planted some shrubs around the Heapey Chase entrance marker. Councillors agreed to provide additional planting including bulbs.

22.72 Parish Map

Items identified in the Best Kept Village Judge's Report were noted. Details from the original map are to be provided to Councillors.

22.73 Website

The provision of a dedicated parish council website was considered. Details and costings provided by Easy Websites, an experienced company with a number of local parish council clients were discussed. The website would provide councillors with individual parish council email addresses.

Resolved: Easy Websites was appointed to provide a new website at a cost of £35.00 +VAT per month.

The parish council currently provides funding for the village website heapeyandwheelton.org which contains useful information and links. Councillors are to view this website and decide whether funding should continue.

22.74 Councillor Identification Badges

A suggestion for the provision of parish council identification badges for Councillors was considered. Councillors expressed a preference for simple badges, possibly with lanyards and details of existing badges used by a local parish council are to be obtained.

22.75 Precept

Items for inclusion in the precept for 2023-24 were discussed. Suggestions included increased room hire contributions, a new website and possible planting projects. Councillors are to provide suggestions for larger projects to the Clerk prior to the next meeting.

22.76 Reports from Outside Bodies

Chorley Liaison - representatives from Chorley Police provided information on current policing arrangements. Speed indicators and other potential speed reduction measures were discussed.

22.77 Date of Next meeting

Tuesday 3 January 2023.

There being no further business the Chairman declared the meeting closed.