

## HEAPEY PARISH COUNCIL

**MINUTES** of the Council Meeting held on 17 January 2023 at 7.30 pm.

Present Cllrs C Grunstein (Chairman), A Crompton, C Egerton-Smith and A Hodgson.

### 23.01 Apologies for Absence

Apologies were received from Councillors G France and M Osborne.

### 23.02 Declarations of Interests

None received.

### 23.03 Minutes of the Meeting held on 1 November 2022

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

### 23.04 Public Participation

No issues were raised.

### 23.05 Planning Matters

Councillors Crompton and Grunstein, as owners of properties in the vicinity of the application address, declared non-pecuniary interests in the following application:

22/01272/FULHH Raising of the roof to create living accommodation within roof space, solar panels and roof lights to the front and rear roof plane and second floor side facing window in gable at 30 High Bank

22/01280/FULHH (Single storey rear extension following demolition of existing extension at 3 Kenyon Lane

Councillor Egerton-Smith, as owner of a neighbouring property, declared a non-pecuniary interest in the following application:

23/0002/CLPUD Single Storey side extension at Beechwood, Chapel Lane

Councillors had no objections to these applications.

### 23.06 Financial Matters

i) Resolved: the monitoring statement was received and signed by the Chairman.

ii) Resolved: the following payments were approved:

|          |                      |                                         |
|----------|----------------------|-----------------------------------------|
| £ 42.00  | Easy Websites        | Monthly fee - December 2022             |
| £ 42.00  | Easy Websites        | Monthly fee - January 2023              |
| £ 100.00 | Heapey Parish Church | Room hire                               |
| £ 84.00  | DWG (NW)             | Christmas tree fence                    |
| £ 456.00 | J H Mayor & Sons     | Christmas tree                          |
| £ 552.24 | Staff costs          | Salaries, reimbursements and deductions |
| £ 42.00  | Easy Websites        | Monthly fee - February 2023             |

### 23.07 Precept

The Precept for 2023-24 was considered. A draft budget was presented resulting in no increase in the Parish Council portion of council tax to residents.

Resolved: the Precept for 2023 - 2024 was set at £8823, holding the cost of the Parish Council portion of council tax to residents.

### 23.08 Central Lancashire Local Plan Preferred Options Consultation

The preferred sites for housing and employment were considered. It was noted there was only one small site within the parish however a major site for housing at Little Knowley Farm and a mixed housing and employment site at Bagganley Lane, in close proximity to the parish boundary, were included, which propose over 500 new houses.

Resolved: concerns regarding the impact of the proposed sites on local infrastructure, including school places, access to medical facilities, traffic movements and drainage/sewage systems are to be raised.

### 23.09 Chorley Liaison

There were no suggestions for agenda items for the Liaison meeting.

### 23.10 Neighbourhood Priorities

Filling in of potholes and replacement of wooden marker posts in the White Coppice layby are to be put forward as a priority.

### 23.11 Parish Map

The draft map was approved for production.

### 23.12 Councillor Identification Badges

Badges with lanyards containing Councillors names and photographs are to be obtained. Councillors are to provide passport style photos

### 23.13 Website

The heapeyparishcouncil.org.uk website has been set up. Images of local interest are required for the homepage and Councillors are to supply the Clerk with photos for the contact details page.

Funding is to continue for the village website heapeyandwheelton.org.

### 23.14 Planting

Lancashire County Council's Estates Team had declined the request for planting around the bus stop on Blackburn Road due to possible interference with underground cables and services.

### 23.15. Lancashire County Council 2023-24 Budget Consultation

Councillors had no comments and the consultation was noted.

### 23.15 Reports from Outside Bodies

No reports.

### 23.17 Date of Next meeting

Tuesday 7 March 2023.

### 23.18 Exclusion of the Press and Public

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the exclusion of members of the press and public for the following item was considered on the grounds that the item comprises information relating to the financial or business affairs of any particular person (including the authority holding that information) and, in accordance with Part 1 (3) of Schedule 12A to the Local Government Act 1972, is exempt from public disclosure.

Resolved: due to the confidential nature of the business to be transacted, Members of the press and public were excluded for the consideration of the following item.

### 23.19 Personnel Matters

The Clerk's salary was increased in accordance with the National Joint Council for Local Government Services National Salary Award.

There being no further business the Chairman declared the meeting closed.

#### Heapey Parish Council

#### Budget 1 April 2023 - 31 March 2024

|                            |              |
|----------------------------|--------------|
| Salaries                   | 4000         |
| General Administration     | 500          |
| Room hire                  | 300          |
| Insurance                  | 450          |
| Subscriptions & entry fees | 250          |
| Audit Fees                 | 100          |
| Newsletter                 | 150          |
| Training                   | 300          |
| Donations                  | 1000         |
| Flowers and planting       | 1000         |
| Play Area maintenance      | 1700         |
| Street furniture           | 1000         |
| War Memorial expenses      | 1500         |
| Parish Information         | 1500         |
| Grass cutting              | 600          |
| Christmas                  | 1000         |
| Communications             | 500          |
| Sundries                   | 1000         |
| CIL                        | 80           |
| Earmarked Reserves         | 500          |
| General Reserve            | 5000         |
| Total                      | <u>22430</u> |

#### Financed by:

|                                  |              |
|----------------------------------|--------------|
| Estimated Balance as at 31.03.23 | 13280        |
| Precept 2023-24                  | 8823         |
| Anticipated top up grant         | 327          |
|                                  | <u>22430</u> |