

## HEAPEY PARISH COUNCIL

**MINUTES** of the Meeting held on 6 March 2018 at 7.30 pm in St Barnabas Church, Heapey.

Present Cllrs C Grunstein (Chairman), M Allen, and M Osborne.

### 18.15 Apologies for Absence

Apologies were received from Cllrs G France, J Ross-Mills and County Councillor K Snape.

### 18.16 Declarations of Interests

Cllr Allen declared a non-pecuniary interest in planning application 17/01183/FUL, Cllr Osborne declared a non-pecuniary interest in planning application 18/00012/FULHH and the Chairman declared a non-pecuniary interest in Item 11 (Heapey Chase Flooding Issues).

### 18.17 Minutes of the Meeting held on 2 January 2018

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

### 18.18 Public Participation

No items raised.

### 18.19 Planning Matters

The following applications were considered:

17/01183/FUL Erection of a new single storey dwelling with attached double garage (following demolition of existing two storey dwelling and annex) at West View, Chapel Lane.

18/00012/FULHH New pitched roof to two storey rear extension and rear single storey outrigger and insertion of dormer extension to eastern side elevation of two storey rear extension at 4 Brookside Cottages, Coppice Lane.

18/00102/FUL Erection of stable block comprising three horse stables, tack room and haystore with associated access, hardstanding and sand paddock at Land South of Cliff Farm Cottage, Higher House Lane.

Councillors had no objections to the applications.

### 18.20 Financial Matters

A request from Bowland Pennine Mountain Rescue Team for a contribution towards the costs of IT and communications equipment was considered.

Resolved: a grant of £250 was awarded.

Resolved: the financial update was received and accepted and signed by the Chairman.

Councillors considered requests for payment to the Council.

Resolved: the following payments were approved.

£ 15.00	Heapey Parish Church	Room hire
£ 390.58	Employee 1	Salary
£ 97.80	Inland Revenue	PAYE
£ 175.00	DWG	Christmas tree fence
£ 83.55	Employee 1	Reimbursements
£ 519.00	Wheelton Parish Council	Play area maintenance
£ 540.52	Wheelton Parish Council	War Memorial Expenditure
£ 663.33	Wheelton Parish Council	Play area maintenance
£ 388.87	Wheelton Parish Council	War Memorial Expenditure
£ 25.00	Lancashire Best Kept Village	Entry fee

#### 18.21 Risk Assessment

Councillors completed the annual review in accordance with the publication 'Governance and Accountability for Smaller Authorities in England'. The existing procedures and controls were found to be adequate.

Resolved: the adequacy of the existing controls was noted.

#### 18.22 Chorley Liaison

Agenda items for the next Chorley Liaison meeting had been requested. No items were suggested.

#### 18.23 Review of Standing Orders and Financial Regulations

Councillors discussed a means of carrying out a review of Standing Orders and Financial Regulations was discussed. The Chairman and Clerk are to carry out the review and present any revisions at the next meeting.

#### 18.24 Lancashire Best Kept Village Competition

St Barnabas Church, The Top Lock, the War Memorial and White Coppice Cricket Club were nominated for the Certificate of Merit Section entries.

#### 18.25 Heapey Chase Flooding Issues

A report on information received from Lancashire County Council was presented. Residents were concerned the report had not acknowledged the potential problems which may arise from the Black Brook weir or established responsibility for the Weir. Attempts are to be made to establish ownership of the weir.

#### 18.26 Remembrance Day

Information was provided on arrangements to mark the centenary of the ending of WW1. The Royal British Legion has been contacted and the Guides and Brownies will be taking part. Marshalls for the Parade may be required and discussions are taking place with the Village Hall regarding the serving of refreshments following the Service.

#### 18.27 Parish Map

The map is nearing completion with only a couple of items needed. It is hoped the final draft will be available for the next meeting.

#### 18.28 Litter Campaign

Chorley Council had inspected suggested sites for litter bins and reported all were passing places as opposed to layby's and, as such, are not suitable for bins. The Chairman is to contact County and Borough Councillors to identify any layby's where bins could be placed.

#### 18.29 Neighbourhood Priorities

Priorities for the Eastern Parishes Neighbourhood Area meeting were discussed. A suggestion for an entrance marker for Heapey Chase had been made and costings are being obtained.

Resolved: a marker for the entrance to the Heapey Chase estate was confirmed for inclusion as a priority, subject to agreement of costings.

#### 18.30 Parish Election

Information was provided to Members on the parish election which, if contested, will take place on 3 May 2018. The May Parish Council meeting must take place within 14 days of the election date.

### 18.31 Reports from Outside Bodies

Eastern Parishes Neighbourhood Area meeting - an entrance marker for Heapey Chase had been included as a priority and improvements to the road to White Coppice Cricket Club are to be investigated.

Heapey and Wheelton Village Hall - the Committee is looking into the possible installation of solar panels, as a means of reducing costs, and also at improvements to the kitchen.

### 18.32 Date of Next meeting

Due to the Parish Election the next meeting is to be held Tuesday 15 May 2018.

There being no further business the Chairman declared the meeting closed.